



MICHIGAN INDIGENT
DEFENSE COMMISSION

Regional Consultants – Request for Proposals

The MIDC is pleased to have tremendous interest in the posting for Regional Consultants. In response to some feedback, it may be helpful to review the following frequently asked questions to help prepare your proposal:

FREQUENTLY ASKED QUESTIONS

(updated November 2, 2015)

Q How long does the contract last?

A The term of the contract is anticipated to be January 4, 2016 to September 30, 2016.

Q Will anyone supervise the contractors?

A The regional consultants will be independent contractors subject to requirements, benchmarks, reporting, and guidelines set out by the MIDC.

Q Why is there no pay range listed?

A Because we are hiring independent contractors, we cannot dictate the pay range. The MIDC anticipates a range of between \$60,000 and \$80,000 for the term of the contract, including travel expenses. Equipment, mileage and travel expenses are the responsibility of the consultant and should be taken into consideration when proposing the rate of pay. The MIDC wants to hire the best possible people for this work and anticipates fair compensation. The decision with whom to contract will not be based on pay rate alone; it will be an evaluation of all of the factors included in the proposal. Applicants should propose an amount that they think is fair, all proposals will be reviewed.

Q How many hours per week will be required?

A The MIDC estimates that the consultant will work 25 or more hours per week including travel. The actual hours per week will be determined by each consultant.

Q Where do the consultants work? What are the regions?

A Consultants can work from home or in an office in the desired region. The MIDC will model its regions based in part on SCAO regions, but also based on the consultants and their preferences, and on criminal court volume. Interested applicants should pick about 1/6 of the state in terms of geography or criminal case dockets. The SCAO map is available here:

http://courts.mi.gov/Administration/SCAO/Resources/Documents/other/ct_admin_regions_map.pdf

Q Can Regional Consultants accept assignments in the region they cover?

A. To avoid appearance or actual conflict, ideal applicants should not represent indigent clients in counties where they wish to consult. If applicants think they can avoid a conflict, they should explain how that can be done in the proposal.

Q Are benefits available to contractors?

A No. This may be a consideration when proposing the rate of pay.

Q Can State of Michigan retirees serve as Regional Consultants?

A Please consult the Office of Retirement Services' website for more information, at http://www.michigan.gov/orsstatedb/0,4654,7-208-30608_48470---,00.html.

Please contact Marcela Westrate at 517-657-3066 with additional questions.