

# MIDC Grant Management System (EGrAMS)

**Create a User Profile and Start the FY22 Compliance Plan Application and Cost Analysis**

April 1, 2021



Home

About EGrAMS

EGrAMS Login

Validate Workstation

Register your Agency

Create User Profile

Project Director Request

Grant Opportunity Notification

Search Grants

**Current Grants**

Compliance Plans

The **Michigan Indigent Defense Commission** (MIDC) was created in 2013 pursuant to the MIDC Act, MCL §780.981, to implement recommended improvements to the state's adult criminal legal system consistent with the safeguards of the U.S. Constitution. The MIDC sets minimum standards for indigent defense and provides grants to local funding units to facilitate compliance with approved standards. The MIDC's objective is to ensure the state's public defense system is fair, cost-effective and constitutional while simultaneously protecting public safety and accountability.

**EGrAMS** is an **E**lectronic **G**rants **A**dministration & **M**anagement **S**ystem that will be used to submit annual compliance plans and cost analyses and for MIDC to administer the grants process. All plan submitted will be reviewed for approval by the Michigan Indigent Defense Commission, under the MIDC Act. The System is password protected and only authorized users can access the system.

To access MIDC E-Grants, you must have a valid User ID. To apply to become an authorized user, you first need to create a User profile (see left side bar). Once created, your request will be reviewed, and if accepted, you will be notified by email.

The options in the left pane of the home page do not require a valid User ID. Move the mouse over the options to view additional details for each option. For additional information, click on the book icon at the top of the page.

If you have any problem accessing the application, please contact the **MI E-Grants Helpdesk at 517-335-3359** or [MIDC-EGrAMS-Help@michiganidc.gov](mailto:MIDC-EGrAMS-Help@michiganidc.gov). Please include your full name and complete telephone number (with area code) when you contact the MIDC E-Grants Helpdesk.

To access MIDC's training on EGrAMS, [click here](#).

# Website



<https://egrams-mi.com/midc/user/home.aspx>

# Create User Profile



- Home
- About EGrAMS
- EGrAMS Login
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- Register your Agency
- Create User Profile
- Project Director Request
- Grant Opportunity Notification
- Search Grants
- Current Grants**
- Compliance Plans

### User Details




* <u>L</u> ogin Name:	<input type="text" value="asmith"/>		
* <u>P</u> assword:	<input type="text" value="*****"/>	* <u>C</u> onfirm Password:	<input type="text" value="*****"/>
Prefix:	<input type="radio"/> DR <input type="radio"/> MR <input type="radio"/> MRS <input checked="" type="radio"/> MS <input type="radio"/> PROF		
* <u>F</u> irst Name:	<input type="text" value="Ann"/>	* <u>L</u> ast Name:	<input type="text" value="Smith"/>
* <u>D</u> isplay Name:	<input type="text" value="A Smith"/>		
* <u>A</u> ddress Line 1:	<input type="text" value="111 South Street"/>		
Address Line 2:	<input type="text"/>		
* <u>C</u> ity :	<input type="text" value="Anytown"/>	* <u>S</u> tate:	<input type="text" value="MI"/> <input type="button" value="..."/>
* <u>P</u> hone :	<input type="text" value="313-333-4000"/>	* <u>Z</u> ip 1:	<input type="text" value="48000"/> <input type="text" value=""/>
<u>F</u> ax :	<input type="text"/>	Phone <u>E</u> xtension :	<input type="text"/>
* <u>e</u> -Mail Address :	<input type="text" value="asmith@gmail.com"/>		
* <u>D</u> esignation / Title:	<input type="text"/> <input type="button" value="..."/>	* <u>R</u> ole Code :	<input type="text"/> <input type="button" value="..."/>
* <u>P</u> arent Agency :	<input type="text"/> <input type="button" value="..."/>		
* <u>C</u> ounty :	<input type="text"/> <input type="button" value="..."/>		
<u>P</u> hoto:	<input type="text"/> <input type="button" value="Browse"/>	<u>S</u> ignature:	<input type="text"/> <input type="button" value="Browse"/>
Password <u>R</u> eset :	<input type="radio"/> Yes <input type="radio"/> No		
	User <u>S</u> tatus :	<input type="text" value="Active"/> <input type="button" value="Show Security"/>	

✓ OK


✗ Cancel

Comment Line:

# Designation/Title




* <u>e</u> -Mail Address :	asmith@gmail.com		
* <u>D</u> esignation / Title:	PDA		Public Defender Admi
* <u>P</u> arent Agency :			
* <u>C</u> ounty :			
<u>P</u> hoto:			Browse
Password Rese <u>t</u> :	<input type="radio"/> Yes <input type="radio"/> No		


**Lookup**












Enter search criteria  in the filter field(s) and click on Lookup

Code :

Description :


Record Count : 53 Page 1 of 2 

Sel.	Code	Description
	AA	Admin Assistant
	AADM	Attorney Administrator
	AC	Attorney Coordinator
	ACA	Assigned Counsel Administrator
	AD	Assistant Director
	ADM	Administrator
	CA	County Administrator
	CAD	Chief Assistant Defender
	CADM	Court Administrator
	CBCC	Chairman of the Board of County Commissioners
	CCA	Circuit Court Administrator




# Role Code


**Lookup**


Enter search criteria  in the filter field(s) and click on Lookup

Code :

Description :

 **Lookup**

 **Reset**

 **Close**

Record Count : 

3

Page 1 of 1

Sel.	Code	Description
<input type="checkbox"/>	GRANTE	Grantee
<input type="checkbox"/>	GRANTR	Grantor
<input type="checkbox"/>	RM	Regional Manager



Browse

 **Show Security**

 **OK**

 **Cancel**

# Complete profile

* <u>D</u> esignation / Title:	PDA	...	Public Defender Admini	* <u>R</u> ole Code :	GRANTE	...	Grantee	
* <u>P</u> arent Agency :	XX-XXXXXXX							
* <u>C</u> ounty :	063	...	Huron					
<u>P</u> hoto:				+		<u>S</u> ignature:		
Password Reset :		<input type="radio"/> Yes <input type="radio"/> No		User Status :		Active		
						Show Security		
							OK	Cancel



# Security question

egram-mi.com says

Please select a security question and enter answer for the security question.

Security Question 1 : What city where you born in?



\*Security Answer 1 : Anytown

Security Question 2 :



Security Answer 2 :



Cancel

Comment Line: Select Security Question 1

# User profile set up complete

egram-mi.com says

User profile created successfully. You may log in with your user name and password.

OK

# Start FY22 Compliance Plan Application and Cost Analysis

Due April 27, 2021

# Website



<https://egrams-mi.com/midc/user/home.aspx>

egrams-mi.com/MIDC/user/login.aspx

Main Content

MICHIGAN INDIGENT DEFENSE COMMISSION

# EGrAMS Application

Michigan.gov

Login Screen (\*) - Required field Date : Mar-28-21

- Home
- About EGrAMS
- EGrAMS Login
- Validate Workstation
- Register your Agency
- Create User Profile
- Project Director Request
- Grant Opportunity Notification
- Search Grants
- Current Grants
  - Compliance Plans

## Login

\*User Name: asmith

\*Password: .....

OK

Change Password

Forgot Password

Enter User Name and Password.  
Note: Password is case sensitive.



Hello A Smith,

Welcome to **MIDC E-Grants**.

You may begin using the applica

If you wish to view or change yo

If you have any problems acces  
[EGrAMS-Help@michiganidc.gov](mailto:EGrAMS-Help@michiganidc.gov)  
contact the MIDC E-Grants Help

Project Director

Grant A

Start a New Application

Assign Agency Users

Technical Assist.  
Registration

Application Status

Amendment Request

Op Advance Request

Line Item Transfer

Start Project Application

Assign User to Projects



desk at 517-335-3359 or [MIDC-](#)  
number (with area code) when you





# MICHIGAN INDIGENT DEFENSE COMMISSION

[Home](#) [Administration](#) [Project Director](#) [Grant Application](#)

[Start a New Application](#)



Add



Change



Delete



Review

\*Agency : 38-6004856 Huron County

\*Grant Program :



...

EGrAMS : Lookup - Google Chrome

egrams-mi.com/MIDC/include/FrmLookup.aspx?ControlNam...

## Lookup

Enter search criteria in the filter field(s) and click on Lookup

Code :

Description :



Lookup



Reset



Close

Record Count : 1

Page 1 of 1

Sel.	Code	Description
<input checked="" type="checkbox"/>	CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022

# Add CPA-22



MICHIGAN INDIGENT  
DEFENSE COMMISSION

EGrAMS Application



Michigan.gov

[Home](#) | [Administration](#) | [Project Director](#) | [Grant Application](#) | [Reporting](#) | [Communication](#) | [Training Materials](#) | [Logout](#)

Start a New Application ⓘ ⓘ Timeout : 15 mins Date : Mar-28-21

Add Change Delete Review

\*Agency : 23-1533626 Antrim County

\*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 ✖

Project #	Project Title
<input checked="" type="checkbox"/> CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022

“Record successfully added”

✓ OK ✖ Cancel

Comment Line:

User Name: pjarboe [ P Jarboe ] , Agency: Antrim County

[Michigan.gov Home](#) | [EGrAMS Home](#) | [EGrAMS Menu](#) | [Contact EGrAMS](#) | [Contact Information](#) | [State Web Sites](#) | [Pending Tasks](#)

[Policies and Reports](#) | [Minutes and Meetings](#) | [Resources](#) | [Grants](#)

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\*Status: ☒ Open ☐ All

Program: CPA-22 ... Comp

Agency : 23-1533626 ... Antrim

Project : ...

Stages : ...

Program	Description
CPA-22	Compliance Plan and C
CPA-22	Compliance Plan and

## Grant Application Report

### Enter Grant Application

### Print / Submit Application

Cancel

User Name: pjarboe [ P Jarboe ] , Agency: Antrim County

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# Enter Compliance Plan and Cost Analysis

Program	Description	Submit Date
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022	4/27/2021 11:59:00 PM
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022	Application Entry / Work in Progress

test.egrams-mi.com says

Submission deadline date : 04/27/2021 11:59:00 PM

OK

# Ready?



MICHIGAN INDIGENT  
DEFENSE COMMISSION

EGrAMS Application



Michigan.gov

Applicant ⓘ ⓘ (\*) - Required field Timeout : 15 mins Date : Mar-28-21

Agency Antrim County Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Application : Compliance Plan and Cost Analysis Renewal - FY 2022 [Show Documents](#)

Applicant Additional Info Standard 1 Standard 2 Standard 3 Standard 4 Standard 5 Miscella X Close

Save Save + Validate Errors Done PDF Copy Show Tree

**1. Applicant Information**

a. \*Applicant Name

Antrim County

b. Organizational Unit

c. \*Address

203 E. Cayuga St.

d. Address 2

PO Box 187

e. \*City

Bellaire

\*State MI

\*Zip 1 49615

Zip 2

f. \*Federal ID Number

23-1533626

Reference No.

g. Agency's fiscal year (beginning month and day)

h. \*Agency type

☐ City

☐ Township

☒ County

☐ Village

User Name: pjarboe [ P Jarboe ] , Agency: Antrim County

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Policies and Reports | Minutes and Meetings | Resources | Grants

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# Materials to Assist With Planning

MIDC FY22 COMPLIANCE PLAN

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**Submitter Information**

---

Funding Unit(s)/System Name: \_\_\_\_\_

Submitted By (include name, title, email address and phone number): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please identify the following points of contact (include name, title, email address and phone number):

Authorizing official who will sign the contract: \_\_\_\_\_

Mailing address for authorizing signatory: \_\_\_\_\_

Primary point of contact for implementation and reporting: \_\_\_\_\_

Financial point of contact: \_\_\_\_\_

Please identify any other person in the system who should receive communications from MIDC about compliance planning and reporting, including name, title, and email address: \_\_\_\_\_

Submit all documents via EGRaMS. Questions or concerns, please email your Regional Manager. The FY22 compliance plan and cost analysis is due no later than April 27, 2022.

Page 1

1	Indigent Defense System Cost Analysis							
2	Grant Year October 1, 2021 - September 2022							
3								
4	Funding Unit Name(s)	DATE SUBMITTED						
5								
6	Personnel	Position	Calculation hours and rate	Total	State Grant	Local Share	Other Funding Sources	Total
7			hours and rate					
8								
9								
10								
11								
12								
13								
14	Category Summary			0.00	0.00	0.00	0.00	0.00
15	Personnel justification - List all positions to be funded by the grant budget (state grant/local share). Please * highlight all positions that are new personnel requests for FY2021 and provide justification for need.							
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29	Fringe Benefits	Percentage	Amount	State Grant	Local Share	Sources		Total
30								
31								
32								
33								
34								
35								
36								
37								



<https://michiganidc.gov/grants/>



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MICHIGAN INDIGENT  
DEFENSE COMMISSION

EGrAMS Application


Michigan.gov

Home ⓘ

Date : Mar-17-21

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## Standard 1

### Training of Attorneys

4. Number of attorneys who accept adult criminal defense assignments as of October 1, 2021
5. Number of attorneys with less than 2 years of Michigan criminal defense experience as of October 1, 2021

In the cost analysis, please include a list of names and P#s of all the attorneys who accept adult criminal defense assignments as of October 1, 2021. In the cost analysis, please include a list of names and P#s of all the attorneys who accept adult criminal defense assignments as of October 1, 2021.

6. What is your plan for training attorneys with less than 2 years of Michigan criminal defense experience as of October 1, 2021?

7. Please describe the training program for attorneys tracked for renewal of license.

Application : Compliance Plan and Cost Analysis Renewal - FY 2022

Applicant

Additional Info

Standard 1

Standard 2

Standard 3

Standard 4

✓ Spell

Save

Save +

Validate

Errors

✓ Done

PDF

Print

### Standard 1 (Page 1)

#### Training of Attorneys

4. \*Number of attorneys who accept adult criminal defense assignments as of October 1, 2021
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6. What is your plan for training attorneys with less than 2 years of Michigan criminal defense experience as of October 1, 2021?

0 characters

Q B I | 1= 2= | 3= 4= | 5= 6= | 7= 8= | 9= 10=



MICHIGAN INDIGENT  
DEFENSE COMMISSION

# April 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Set up User Profile in EGrAMS				1	2	3
4	5	6	7	8	9	10
Attend trainings live/watch recordings						
11	12	13	14	15	16	17
Make revisions (if any) requested by staff						
18	19	20 MIDC meeting	21	22	23	24
			Need help with EGrAMS? Sign up for small group support/trouble shooting sessions			
25	26	27 Deadline for FY22 Plans and Costs	28	29	30	

# Contact us anytime

LARA-MIDC-Info@Michigan.gov

McCowanM@Michigan.gov

517-388-6702