

MICHIGAN INDIGENT  
DEFENSE COMMISSION

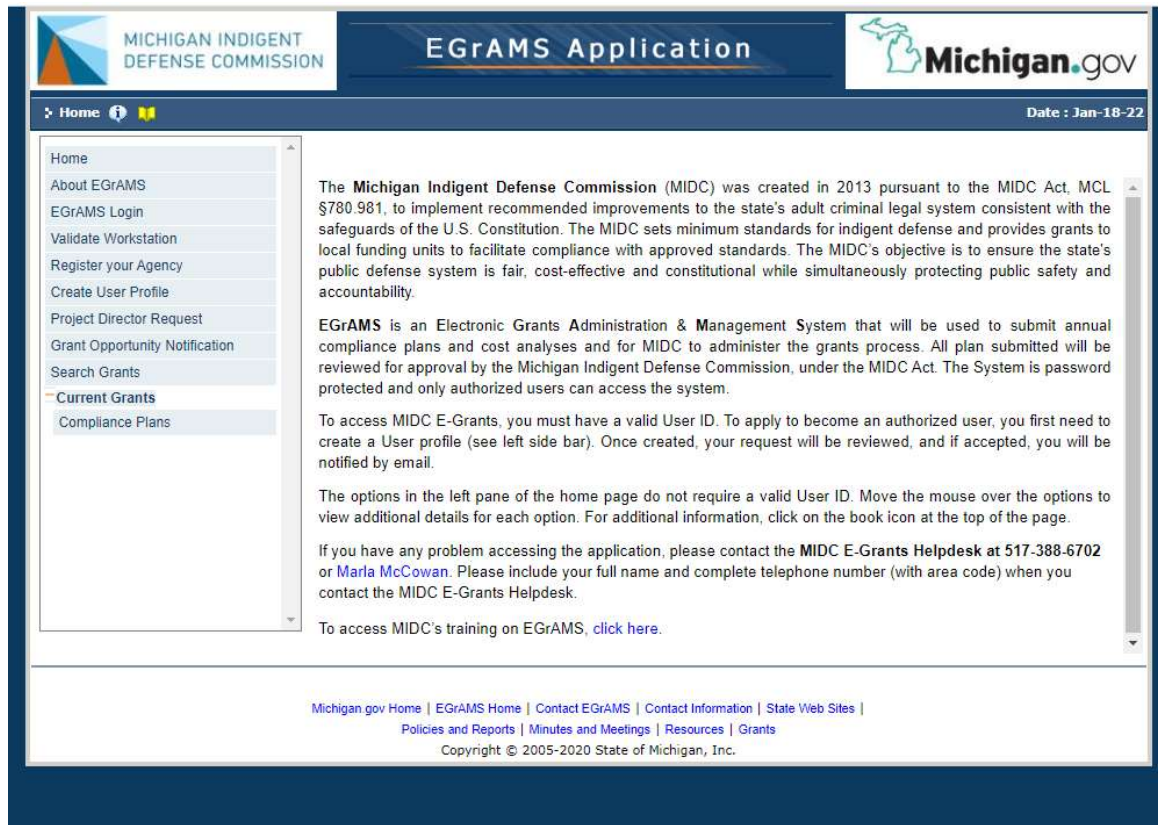
# Quarterly Reporting

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USING EGRAMS TO SUBMIT PROGRESS REPORTS, FINANCIAL  
STATUS REPORTS, AND A LIST OF ATTORNEYS ACCEPTING  
ASSIGNMENTS AND PAYMENTS

JANUARY 2022

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The screenshot shows the EGrAMS Application homepage. The header includes the Michigan Indigent Defense Commission logo, the title "EGrAMS Application", and the Michigan.gov logo. A navigation menu on the left lists options like Home, About EGrAMS, EGrAMS Login, Validate Workstation, Register your Agency, Create User Profile, Project Director Request, Grant Opportunity Notification, Search Grants, Current Grants, and Compliance Plans. The main content area contains text about the MIDC's mission, the EGrAMS system, and instructions for users. A footer at the bottom provides links to Michigan.gov Home, EGrAMS Home, Contact EGrAMS, Contact Information, State Web Sites, Policies and Reports, Minutes and Meetings, Resources, and Grants, along with a copyright notice for 2005-2020 State of Michigan, Inc.

**MICHIGAN INDIGENT DEFENSE COMMISSION**

## EGrAMS Application

**Michigan.gov**

Home    Date : Jan-18-22

- Home
- About EGrAMS
- EGrAMS Login
- Validate Workstation
- Register your Agency
- Create User Profile
- Project Director Request
- Grant Opportunity Notification
- Search Grants
- Current Grants
- Compliance Plans

The **Michigan Indigent Defense Commission (MIDC)** was created in 2013 pursuant to the MIDC Act, MCL §780.981, to implement recommended improvements to the state's adult criminal legal system consistent with the safeguards of the U.S. Constitution. The MIDC sets minimum standards for indigent defense and provides grants to local funding units to facilitate compliance with approved standards. The MIDC's objective is to ensure the state's public defense system is fair, cost-effective and constitutional while simultaneously protecting public safety and accountability.

**EGrAMS** is an Electronic Grants Administration & Management System that will be used to submit annual compliance plans and cost analyses and for MIDC to administer the grants process. All plan submitted will be reviewed for approval by the Michigan Indigent Defense Commission, under the MIDC Act. The System is password protected and only authorized users can access the system.

To access MIDC E-Grants, you must have a valid User ID. To apply to become an authorized user, you first need to create a User profile (see left side bar). Once created, your request will be reviewed, and if accepted, you will be notified by email.

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If you have any problem accessing the application, please contact the **MIDC E-Grants Helpdesk at 517-388-6702** or [Marla McCowan](#). Please include your full name and complete telephone number (with area code) when you contact the MIDC E-Grants Helpdesk.

To access MIDC's training on EGrAMS, [click here](#).

[Michigan.gov Home](#) | [EGrAMS Home](#) | [Contact EGrAMS](#) | [Contact Information](#) | [State Web Sites](#) | [Policies and Reports](#) | [Minutes and Meetings](#) | [Resources](#) | [Grants](#)

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<https://www.egrans-mi.com/MIDC/user/home.aspx>





## DEDICATED TO IMPROVING INDIGENT DEFENSE SERVICES STATEWIDE.

Explore our Policies & Reports for more information.

POLICIES & REPORTS

### Welcome to MIDC

The Michigan Indigent Defense Commission (MIDC) was created by legislation in 2013 after an advisory commission recommended improvements to the state's legal system. The MIDC works to ensure the state's public defense system is fair, cost-effective and constitutional

### PUBLICATIONS

DECEMBER 15, 2021

MIDC Meeting – December 21, 2021

DECEMBER 2, 2021

Position Available: Regional Manager – South Central Michigan

### LATEST NEWS

JANUARY 10, 2022

MIDC 2021 Highlights/Year in Review

DECEMBER 2, 2021

Michigan Indigent Defense Commission Selects Kristen Staley as Executive Director

<https://michiganidc.gov/grants/>

# GRANT MANUAL



MICHIGAN INDIGENT  
DEFENSE COMMISSION

DEDICATED TO IMPROVING  
INDIGENT DEFENSE SERVICES  
IN MICHIGAN.

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Best Practices for Complying with MIDC Standards - Part 3  
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Financial Status Reporting  
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MIDC FY20 Q4 Unexpended Balance Reporting  
155 views • 1 year ago


The quarterly FSR and standards compliance report as addressed in Section 1.5, shall be provided in accordance with the following schedule:

Initial FSR and compliance report for 10/1/21–12/31/21 – January 31, 2022

2nd FSR and compliance report for 1/1/22-3/31/22 – April 30, 2022

3rd FSR and compliance report for 4/1/22-6/30/22 – July 31, 2022

Final FSR and compliance report for 7/1/22-9/30/22 – October 31, 2022



**MICHIGAN INDIGENT DEFENSE COMMISSION**

**EGrAMS Application**

**Michigan.gov**

Home ⓘ

Date : Jan-18-22

- Home
- About EGrAMS
- EGrAMS Login
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- Register your Agency
- Create User Profile**
- Project Director Request
- Grant Opportunity Notification
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  - Compliance Plans

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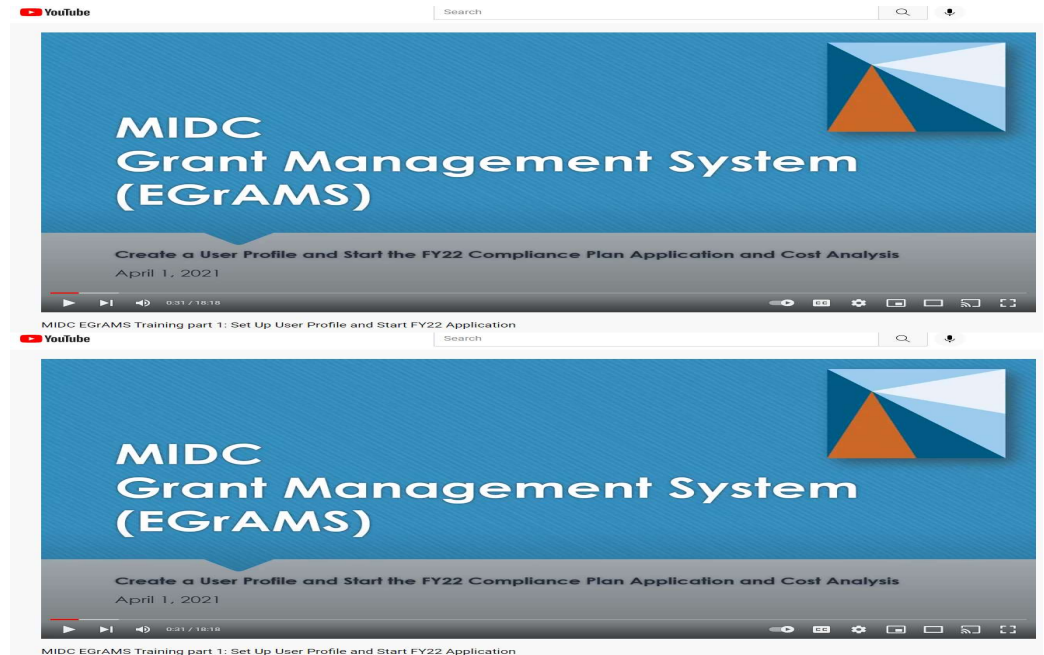
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<https://www.egrans-mi.com/MIDC/user/home.aspx>



## Contact the MIDC if:

- You are a new project director/primary contact, *or*
- You are submitting reports for multiple funding units and requesting multi-agency user permissions, *or*
- You don't remember your username, *or*
- If you need any assistance with EGrAMS 517-388-6702  
[McCowanM@Michigan.gov](mailto:McCowanM@Michigan.gov)



**MICHIGAN INDIGENT DEFENSE COMMISSION**

**EGrAMS Application**

**Michigan.gov**

Home ⓘ

Date : Jan-18-22

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- About EGrAMS
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- Current Grants
- Compliance Plans

**Login**

\*User Name:

\*Password:

OK

Change Password

Forgot Password

Enter User Name and Password.  
Note: Password is case sensitive.



MICHIGAN INDIGENT  
DEFENSE COMMISSION

## EGrAMS Application



Michigan.gov

[Home](#) [Administration](#) [Project Director](#) [Grant Application](#) [Reporting](#) [Communication](#)

[Logout](#)

Welcome Screen



Date : Jan-18-22

Welcome Screen

Pending Tasks

Pending Notifications

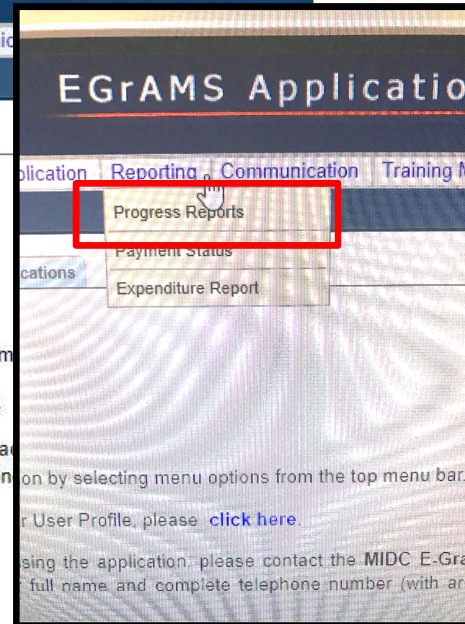
Hello D KESSLER,

Welcome to MIDC E-Grants.

You may begin using the application by selecting menu options from

If you wish to view or change your User Profile, please [click here](#).

If you have any problems accessing the application, please contact the MIDC E-Grants Helpdesk. For Marla McCowan. Please include your full name and complete telephone number (with area code) by selecting menu options from the top menu bar.




User Name: dkessler [ D KESSLER ] , Agency: Huron County

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MICHIGAN INDIGENT  
DEFENSE COMMISSION

EGrAMS Application



Michigan.gov

HomeAdministrationProject DirectorGrant Application

Progress Reports

Progress ReportBudget

Specify Program Information and click find.

\*Grant Program :

Fiscal Year : ☐ A ☐ B

Project:

\*Status : ☒ Pending ☐ Submitted ☐ Approved

Code	Description
------	-------------

User Name: dkessler [ D KESSLER ] , Agency: Huron County

test.egrms-mi.com/CTF/include/FrmLookup.aspx?ControlName...

Lookup

Enter search criteria in the filter field(s) and click on Lookup

Program :

Program Name :

LookupResetClose

Record Count : 1Page 1 of 1

Set	Program	Program Name
<input checked="" type="checkbox"/>	CFA-22	Compliance Plan and Cost Analysis Renewal - FY 2022

OKCancel

Michigan.gov Home | EGrAMS Home

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Progress Report Budget

Specify F

\*Grant Pr

Fiscal Ye

Project:

\*Status :

Code

User Name:

EGrAMS : Lookup - Google Chrome

test.egrms-mi.com/CTF/include/FrmLookup.aspx?ControlName...

Lookup

Enter search criteria in the filter field(s) and click on Lookup

Code :

Description :

Lookup Reset Close

Record Count : 3

Page 1 of 1

Sel.	Code	Description
<input type="checkbox"/>	ATYLS	Attorney List
<input type="checkbox"/>	FSR	Financial Status Report
<input type="checkbox"/>	QPR	Quarterly Program Report

38-6004856 Huron County

Display : Project Report

All

+Info

Find OK Cancel



Progress Report Budget

Specify Program Information and click find..

\*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 \*Agency : 38-6004847 Eaton County  
Fiscal Year : 2022 All Display : Project Report  
Project: Report:  
\*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code Description +Info

Report Dt.	Due Date	Submit Dt.	Review Note	Status	Submit
12/31/2021	01/31/2022		...	XP-ENT / P	
12/31/2021	01/31/2022		...	XP-ENT / P	
12/31/2021	01/31/2022		...	XP-ENT / P	

Code

Description

ATYLIST

Attorney List



FSR

Financial Status Report

QPR

Quarterly Program Report

Find OK Cancel

---

# Attorney List

A solid blue horizontal bar spanning the width of the slide, located at the bottom.





Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Agency : Huron County

[Documents](#)

[X Close](#)

Period : 10/01/2021-12/31/2021 2022

Show Tree

1 Of 1

Name of Attorney

Andrew R. Lockard

Kessler, Diana

Murawski, Michael A.

O'Mara, Kyle T.

Riskey, Jessica S.

Rooney, Dallas L.

Schmidt, Jill L.

Siev, Michelle R.

Weisenbach, Elizabeth V.

# of Assignments

Payments this Period

Del.



82444

77630

52912

81110

56742



Save

Save +


Validate

Errors

PDF



Cancel

User Name: dkessler [ D KESSLER ] , Agency: Huron County



MICHIGAN IN  
DEFENSE OF  
FREEDOM

[Home](#) | [Administration](#) | [Privacy](#)

[Attorney List](#)  

Program : Compliance Plan

Period : 10/01/2021-12/31/2021

test.egrams-mi.com says  
No errors found for the current report.

OK

Michigan.gov

Logout

Date : Jan-18-22

Documents 

X Close

John Deason, EV 2022

Agency : Huron County

Show Tree

1 Of 1

Name of Attorney	Bar Number	# of Assignments	Payments this Period	Del.
Andrew R. Lockard	65401	12	4000	X
Kessler, Diana	44442	0	0	X
Murawski, Michael A.	82642	12	4000	X
O'Mara, Kyle T.	81022	12	4000	X
Riskey, Jessica S.	82444	12	4000	X
Rooney, Dallas L.	77630	12	1000	X
Schmidt, Jill L.	52912	1	300	X
Siev, Michelle R.	81110	12	4000	X
Weisenbach, Elizabeth V.	56742	12	4000	X
				X
				X
				X
				X
				X

Save

Save &

Validate

Errors

PDF

Cancel

User Name: dkessler [ D KESSLER ] , Agency: Huron County

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[Policies and Reports](#) | [Minutes and Meetings](#) | [Resources](#) | [Grants](#)

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Sample for training



Progress Report Budget

### Specify Program Information and click find..

\*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 \*Agency : 38-6004847 Eaton County  
Fiscal Year : 2022 All Display : Project Report  
Project : Report :  
\*Status : Pending Submitted Approved Cancelled Pending Correction Request All

### Code Description +Info

CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022

Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
ATYLS	Attorney List	...	Statistics	Quarterly	12/31/2021	01/31/2022		...	XP-ENT / P	<input type="checkbox"/>
FSR	Financial Status Report	...	Expenditure	Quarterly	12/31/2021	01/31/2022		...	XP-ENT / P	
QPR	Quarterly Program Report	...	Statistics	Quarterly	12/31/2021	01/31/2022		...	XP-ENT / P	

Find OK Cancel

User Name: thavis [ Tim ] , Agency: Eaton County

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# Financial Status Report

A solid blue horizontal bar spanning the width of the slide, located at the bottom.



Progress Report Budget

Specify Program Information and click find..

\*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 \*Agency : 38-6004847 Eaton County  
Fiscal Year : 2022 All Display : Project Report  
Project: Report:  
\*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code Description +Info

Code	Description	t	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
ATYLIST	Attorney List	arly	12/31/2021	01/31/2022		...	XP-ENT / P	<input type="checkbox"/>
FSR	Financial Status Report	arly	12/31/2021	01/31/2022		...	XP-ENT / P	
QPR	Quarterly Program Report	arly	12/31/2021	01/31/2022		...	XP-ENT / P	

Find OK Cancel

Expenditures  
tab and  
categories.

MICHIGAN INDIGENT  
DEFENSE COMMISSION

EGrAMS Application

Michigan.gov

Home Administration Project Director Grant Application Reporting Communication Training Materials Logout

Financial Status Report
Timeout : 11 mins Date : Jan-19-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Luce County Documents X Close

Period : 10/01/2021-12/31/2021 2022 Status: Work in Progress Review Comments:

Expenditures Source of Funds Type : Regular Obligation Final Operating Advance : 0.00

Description	Current	Tot. Corr.	YTD	Budget	Balance	Exp. %	File
Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Program Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Contractual</b>							
Contracts for Attorneys	75,000.00	0.00	75,000.00	274,400.00	199,400.00	27.33	
Contracts for Experts and Investigators	2,000.00	0.00	2,000.00	15,000.00	13,000.00	13.33	
Contracts for Construction	0.00	0.00	0.00	0.00	0.00	0.00	
Contracts Other	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Contractual</b>	<b>77,000.00</b>	<b>0.00</b>	<b>77,000.00</b>	<b>289,400.00</b>	<b>212,400.00</b>	<b>26.61</b>	

Supplies/Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Other Expenses</b>	<b>115.00</b>	<b>0.00</b>	<b>115.00</b>	<b>2,676.24</b>	<b>2,561.24</b>	<b>4.30</b>	
<b>Total Expenditures</b>	<b>77,115.00</b>	<b>0.00</b>	<b>77,115.00</b>	<b>292,076.24</b>	<b>214,961.24</b>	<b>26.40</b>	

Validate View Errors PDF Save Cancel

User Name: peltierc [ Chad Peltier ] , Agency: Luce County

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Every expense must have an attachment.

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Home Administration Project Director Grant Application Reporting Communication Training Materials Logout

Financial Status Report
Timeout : 11 mins Date : Jan-19-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Luce County Documents X Close

Period : 10/01/2021-12/31/2021 2022 Status : Work in Progress Review Comments:

Expenditures Source of Funds Type : Regular Obligation Final Operating Advance : 0.00

Description	Current	Tot. Corr.	YTD	Budget	Balance	Exp.%	File
Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Other Expenses							
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Training/Travel	115.00	0.00	115.00	2,676.24	2,561.24	4.30	
Supplies/Services	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Expenses	115.00	0.00	115.00	2,676.24	2,561.24	4.30	

Other Expenses							
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Training/Travel	115.00	0.00	115.00	2,676.24	2,561.24	4.30	
Supplies/Services	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Expenses	115.00	0.00	115.00	2,676.24	2,561.24	4.30	
Total Expenditures	77,115.00	0.00	77,115.00	292,076.24	214,961.24	26.40	

Validate View Errors PDF Save Cancel

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EGrAMS will time out if you spend more than 15 minutes on the page. Check the time remaining in the corner and Save your work as you go.

When you “save” you will reset the 15 minute timer.

The screenshot displays the EGrAMS Application interface. At the top, the title "EGrAMS Application" is on the left, and the "Michigan.gov" logo is on the right. Below the title bar, there are navigation tabs: "cation", "Reporting", "Communication", and "Training Materials". A "Logout" link is located in the top right corner. A red box highlights a "Timeout : 3 mins" warning in the top right area. Below this, the "Date : Jan-18-22" is displayed. The main content area shows "FY 2022" and "Agency : Huron County". A "Documents" link and a "Close" button are also visible. The status is "Work in Progress" and "Huron County (Huron County)" is selected. At the bottom, a row of buttons includes "Validate", "View Errors", "PDF", "Save", and "Cancel". A red box highlights the "Save" button.

When you are done with the Expenditures tab, click “save” then “validate” to check for errors.

**MICHIGAN INDIGENT DEFENSE COMMISSION** **EGrAMS Application** **Michigan.gov**

Home Administration Project Director Grant Application Reporting Communication Training Materials Logout

**Financial Status Report** Timeout : 15 mins Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Huron County Documents X Close

Period : 10/01/2021-10/31/2021 2022 Status : Work in Progress Review Comments:

Expenditures Source of Funds Type : Regular Obligation Final Operating Advance : 0.00


Description	Expense	Local Share	Other Funding Sources	Total	Tot. Corr.	YTD	Budget	Balance	Exp. %	File
<b>Program Expenses</b>										
Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Program Expenses</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Contractual</b>										
Contracts for Attorneys	126,300.00	0.00	0.00	126,300.00	0.00	126,300.00	617,400.00	491,100.00	20.46	
Contracts for Experts and Investigators	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00	
Contracts for Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Contracts Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total Contractual</b>	126,300.00	0.00	0.00	126,300.00	0.00	126,300.00	637,400.00	511,100.00	19.81	
<b>Other Expenses</b>										
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	2,165.76	2,165.76	0.00	
Training/Travel	0.00	0.00	0.00	0.00	0.00	0.00	12,660.50	12,660.50	0.00	
Supplies/Services	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00	3,600.00	0.00	
<b>Total Expenditures</b>	126,300.00	0.00	0.00	126,300.00	0.00	126,300.00	655,826.26	529,526.26	19.26	

**Validate** **View Errors** **PDF** **Save** **Cancel**

User Name: dkessler [ D KESSLER ] , Agency: Huron County


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DEFENSE COMMISSION

EGrAMS Application


Michigan.gov

Home Administration Project Director Grant Application Reporting Communication Training Materials Logout

Financial Status Report
Timeout : 8 mins Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Huron County Documents Close

Period : 10/01/2021-10/31/2021 2022 Status: Work in Progress Review Comments:

Expenditures Source of Funds Type : Regular Obligation Final Operating Advance : 0.00

Total Expenditures	126,300.00	0.00	0.00	126,300.00	0.00	126,300.00	655,826.26	529,526.26	19.26
--------------------	------------	------	------	------------	------	------------	------------	------------	-------

Description	Funds	Local Share	Other Funding Sources	Total	Tot. Corr.	YTD	Budget	Balance	Exp.%	File
Source of Funds										
State Grant Contribution	45,911.17	0.00	0.00	45,911.17	0.00	45,911.17	575,437.43	529,526.26	7.98	
Local Share Contribution	0.00	80,388.83	0.00	80,388.83	0.00	80,388.83	80,388.83	0.00	100.00	
Program Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Previous Year Unspent Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Source of Funds	45,911.17	80,388.83	0.00	126,300.00	0.00	126,300.00	655,826.26	529,526.26	19.26	

Total Funding	45,911.17	80,388.83	0.00	126,300.00	0.00	126,300.00	655,826.26	529,526.26	19.26
---------------	-----------	-----------	------	------------	------	------------	------------	------------	-------

Validate View Errors PDF Save Cancel

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The “source of funds” tab should populate/distribute funds automatically. Click “close” to return to the report list.

---

# Budget Adjustments

*“Line Item Transfer”*







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## EGrAMS Application



Michigan.gov

Home Administration

Project Director

Grant Application

Reporting

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Logout

Welcome Screen

Timeout : 15 mins

Date : Jan-18-22

Welcome Screen

Hello Tim

Welcome

You have

If you want

If you have

Start a New Application

Assign Agency Users

Technical Assist.  
Registration

Application Status

Op Advance Request

Line Item Transfer

Start Project Application

Assign User to Projects

Selecting menu options from the top menu bar.

If you want to create a new application, please [click here](#).

If you have an existing application, please contact the MIDC E-Grants Helpdesk at 517-388-6702 or [Marla McCowan](#). Please include your full name and complete telephone number (with area code) when you contact the MIDC E-Grants Helpdesk.

User Name: thavis [ Tim ] , Agency: Eaton County

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Step 1: Complete request document.

Change from “review” to “add”  
Select the grant program

Fill out the “reason” with detail sufficient to understand the request. Specific information is required.

Then “submit” to re-open the compliance plan and make the changes.

The screenshot displays the EGrAMS Application interface for the Michigan Indigent Defense Commission. The top navigation bar includes links for Home, Administration, Project Director, Grant Application, Reporting, Communication, Training Materials, and Logout. The main header shows the Michigan.gov logo and the EGrAMS Application title. The page title is "Line Item Transfer".

Below the header, there are buttons for Add, Change, Delete, and Review. The "Add" button is highlighted with a red box. The form contains the following fields:

- Program/Agency Information:**
  - \*Grant Program : CPA-22 ... Compliance Plan and Cost Analysis Renewal - FY 2022
  - \*Agency: 38-6004847 ... Eaton County
  - \*Project : CPA-22 ... Compliance Plan and Cost Analysis Renewal - FY 2022
- Request Date:** 01/18/2022
- Request Status:** (empty)
- \*Title :** Line Item Transfer
- Total Agreement Amount :** 2,114,708.83
- State Agreement Amount :** 1,673,737.93
- \*Reason :** (empty text area)
- Approval Notes :** (empty text area)

At the bottom right, there are buttons for Submit, OK, and Cancel. The "Submit" button is highlighted with a red box. Below the form, there is a "Comment Line:" field and a footer section with links to Michigan.gov Home, EGrAMS Home, EGrAMS Menu, Contact EGrAMS, Contact Information, State Web Sites, Pending Tasks, Policies and Reports, Minutes and Meetings, Resources, and Grants. The footer also includes the copyright notice: Copyright © 2005-2020 State of Michigan, Inc.

**MICHIGAN INDIGENT DEFENSE COMMISSION**

**EGrAMS Application**

Home Administration Project Director **Grant Application** Reporting Communication Training Materials Logout

Enter Grant Application Timeout : 15 mins Date : Jan-18-22

\*Status: ☒ Open ☐ All

Program: CPA-22 Compliance

Agency : 38-6004847 Eaton County

Project :

Stages :

**Grant Application > Report**

**Enter Grant Application**

**Print / Submit Application**

Program	Description	Submit Date
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022	4/27/2021 11:59:00 PM
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022	Line Item Transfer / Pending

User Name: thavis [ Tim ] , Agency: Eaton County

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## Step 2: Adjust cost analysis

- Grant application > Enter Grant Application
- Navigate to “cost analysis” tab and make changes
- Be sure to “save” on each page and “validate”

## To submit line item transfer for approval:

- Grant application > print/submit application
- Select “Line Item Transfer Pending” by clicking on the hyperlink
- Select “submit” and you will get a message that it will be sent to the Regional Manager for approval

---

# Quarterly Program Report





Progress Report Budget

Specify Program Information and click find..

\*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 \*Agency : 38-6004847 Eaton County  
Fiscal Year : ☐ 2022 ☒ All Display : ☒ Project ☐ Report  
Project: Report :  
\*Status : ☒ Pending ☐ Submitted ☐ Approved ☐ Cancelled ☐ Pending Correction Request ☐ All

Code	Description	+Info
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022	

Due Date	Submit Dt.	Review Notes	Status	Submit
01/31/2022		...	XP-ENT / W	<input type="checkbox"/>
01/31/2022		...	XP-ENT / W	<input type="checkbox"/>
01/31/2022		...	XP-ENT / P	

Code

Description

ATYLS

Attorney List

FSR

Financial Status Report


QPR

Quarterly Program Report




Find OK Cancel

Most of this  
initial  
information  
should be  
pre-  
populated.



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EGrAMS Application



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Quarterly Program Report

Timeout : 15 mins

Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Agency : Huron County

Documents

Close

Period : 10/01/2021-12/31/2021

2022

Status : Work in Progress

Review Comments :

Reporting Information

Court-Level Questions

Final Questions

Show Tree

1 Of 3

MIDC FY22 Compliance Quarterly Program Report

Please make sure you have read the INSTRUCTIONS for completing this form and you have all of the necessary information to complete this program report. You will NOT be able to save this form and return to it later. The report is being completed for the following timeframe:

☒ Quarter 1 - Due January 31, 2021 (covering activity between October 1 2020 - December 31 2020)

☐ Quarter 2 - Due April 30, 2021 (covering activity between January 1 2021 - March 31 2021)

☐ Quarter 3 - Due July 31, 2021 (covering activity between April 1 2021 - June 30 2021)

☐ Quarter 4 - Due October 31, 2021 (covering activity between July 1 2021 - September 30 2021)

Reporting Period:

October 1, 2021 - Dec

Name of person completing this quarterly report:

DIANA KESSLER

Title of person completing this quarterly report:

MAC Administrator

Direct phone number for person reporting

(989) 623-2094

Email address for person reporting:

DOAC@co.huron.mi.u

Save

Save

Email address for person reporting:

MIDC Region (your system/funding unit should appear below:

☐ Western Michigan

☐ Lapeer, Oakland, Macomb & St. Clair

☒ Mid Michigan

☐ Wayne County

☐ South Central Michigan

☐ Northern Michigan

County:

Huron

Court:

User Name: dkessler [ D KESSLER ] , Agency: Huron County

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HomeAdministrationProject DirectorGrant ApplicationReportingCommunicationTraining MaterialsLogout

Quarterly Program ReportTimeout : 14 minsDate : Jan-18-22

Program :Compliance Plan and Cost Analysis Renewal - FY 2022Agency :Huron CountyDocumentsX Close

Period :10/01/2021-12/31/20212022Status :Work in ProgressReview Comments:

Reporting InformationCourt-Level QuestionsFinal Questions

Show Tree1 Of 3

☐ South Central Michigan

☐ Northern Michigan

County:Huron

Court:

☐ Huron County (C-52)

☐ Huron County (D-73b)

Assigned attorneys and caseloads: with your FSR, please submit the following information for all attorneys accepting assigned cases during the reporting period (Attorney Name, P#, Number of new assignments in quarter, total payments to the attorneys in quarter). PLEASE INCLUDE ALL ATTORNEYS ACCEPTING ASSIGNMENTS IN YOUR SYSTEM, even if the attorney did not receive assignments during the reporting period. Please also indicate:

☐ There have been changes to our roster of attorneys since the last report

☐ There have been no changes to our roster of attorneys since the last report

For each court selected, please answer all the questions on the following page

SaveSave +ValidateErrorsPDFCancel

User Name: dkessler [ D KESSLER ] , Agency: Huron County

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Quarterly Program Report   Timeout : 12 mins Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Huron County Documents [X Close](#)

Period : 10/01/2021-12/31/2021 2022 Status: Work in Progress Review Comments: 

Reporting Information Court-Level Questions Final Questions   [Show Tree](#) 1 Of 3 

☐ South Central Michigan

☐ Northern Michigan

County: Huron

Court:

☒ Huron County (C-52)

☒ Huron County (D-73b)

Assigned attorneys and caseloads: with your FSR, please submit the following information for all attorneys accepting assigned cases during the reporting period (Attorney name, P#, Number of new assignments in quarter, total payments to the attorneys in quarter). PLEASE INCLUDE ALL ATTORNEYS ACCEPTING ASSIGNMENTS IN YOUR SYSTEM, even if the attorney did not receive assignments during the reporting period. Please also indicate:

☐ There have been changes to our roster of attorneys since the last report

☒ There have been no changes to our roster of attorneys since the last report

For each court selected, please answer all the questions on the following page

[Save](#) [Save +](#) [Validate](#) [Errors](#) [PDF](#) [Cancel](#)

User Name: dkessler [D KESSLER] , Agency: Huron County

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**Quarterly Program Report** Timeout : 15 mins Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Huron County Documents X Close

Period : 10/01/2021-12/31/2021 2022 Status: Work in Progress Review Comments:

Reporting Information **Court-Level Questions (C-52)** Court-Level Questions (D-73b) Final Questions Show Tree 2 Of 4

**Court Type**

☒ Circuit ☐ District ☐ Municipal

What was the total number of new adult criminal cases filed in the reporting period in this court? 103

Of this total, how many were handled by an assigned attorney? (post arraignment) 100

Who currently assigns cases to or schedules dockets for attorneys handling appointed criminal defense cases?

Please provide the person's name, position, and P number.

Name: Diana Kessler Position: DOAC P Number: 44442

Who does this person report to? County Administrator

Please provide the person's name, position, and P number.

Name: Sample name Position: Administrator P Number: 00000

Do either of the aforementioned people report to the court? ☐ Yes ☒ No

Save Save+ Validate Errors PDF Cancel

User Name: dkessler [ D KESSLER ] , Agency: Huron County

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Both need to be filled out. If one person is not an attorney, enter "00000"

*\*At least one needs a valid P#*



Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Agency : Huron County

[Documents](#)

[X Close](#)

Period : 10/01/2021-12/31/2021

2022

Status: Work in Progress

[Review Comments](#)

[Reporting Information](#)

[Court-Level Questions \(C-52\)](#)

[Court-Level Questions \(D-73b\)](#)

[Final Questions](#)

[Show Tree](#)

2 Of 4

Are there ever instances in which a judge or court employee assigns or schedules cases to an attorney on the spot? ☐ Yes ☐ No

(This may include instances in which an appointed attorney did not appear or no attorney was appointed previously.)

If yes, Please describe how these spot appointments are made, including who is involved, how decisions are made about the attorney being assigned or scheduled that day, and any other relevant information.

What was the total number of cases during the reporting period in which indigent defense program funding was used to pay for an investigator?

What was the total number of cases during the reporting period in which indigent defense program funding was used to pay for an expert witness?

Is counsel at first appearance now being provided in 100% of cases in this court? ☐ Yes ☐ No

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Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Agency : Huron County

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[Close](#)

Period : 10/01/2021-12/31/2021

2022

Status: Work in Progress

[Review Comments](#)

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[Court-Level Questions \(C-52\)](#)

[Court-Level Questions \(D-73b\)](#)

[Final Questions](#)



[Show Tree](#)

2 Of 4

How many arraignments were conducted in this court during the reporting period TOTAL?

Of the total arraignments reported, how many were conducted by RETAINED counsel?

Of the total arraignments reported, how many were conducted by APPOINTED counsel?

Of the total arraignments reported, how many were conducted by PRO PER (defendant invoked right of self-representation)?

Of the total arraignments reported, how many were conducted where counsel was ABSENT (arraignment was proceeded without counsel even though counsel was not waived)?

Of the total arraignments reported, provide the total number of arraignments not captured in any of the above categories:

Cases in which arraignments did not occur:

Total number of pleas by mail/taken at the counter (no appearance before a judge or magistrate):

Number of cases in this court where defendant waived arraignment (not just waived reading or failure to appear):

Number of cases resolved or dismissed prior to arraignment with assistance of arraignment attorney.

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Quarterly Program Report   Timeout : 12 mins Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Huron County Documents [X Close](#)

Period : 10/01/2021-12/31/2021 2022 Status: Work in Progress Review Comments: 

Reporting Information

Court-Level Questions (C-52)

Court-Level Questions (D-73b)

Final Questions

  [Show Tree](#) 2 Of 4

Of the total arraignments reported, how many were conducted by RETAINED counsel?

Of the total arraignments reported, how many were conducted by APPOINTED counsel?

Of the total arraignments reported, how many were conducted by PRO PER (defendant invoked right of self-representation)?

Of the total arraignments reported, how many were conducted where counsel was ABSENT (arraignment was proceeded without counsel even though counsel was not waived)?

Of the total arraignments reported, provide the total number of arraignments not captured in any of the above categories:

Cases in which arraignments did not occur:

Total number of pleas by mail/taken at the counter (no appearance before a judge or magistrate):

Number of cases in this court where defendant waived arraignment (not just waived reading or failure to appear):

Number of cases resolved or dismissed prior to arraignment with assistance of arraignment attorney.

Are there additional courts for which you need to answer these questions? Please remember that you must answer them for every court that you checked in the first question of this report.

[Save](#) [Save +](#) [Validate](#) [Errors](#) [PDF](#) [Cancel](#)

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Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Huron County

[Documents](#) [Close](#)

Period : 10/01/2021-12/31/2021 2022 Status: Work in Progress Review Comments:

Reporting Information

Court-Level Questions (C-52)

Court-Level Questions (D-73b)

Final Questions

Show Tree

3 Of 4

Court Type

☐ Circuit

☒ District

☐ Municipal

What was the total number of new adult criminal cases filed in the reporting period in this court?

Of this total, how many were handled by an assigned attorney? (post arraignment)

Who currently assigns cases to or schedules dockets for attorneys handling appointed criminal defense cases?

Please provide the person's name, position, and P number.

Name: Position: P Number:

Who does this person report to?

Please provide the person's name, position, and P number.

Name: Position: P Number:

Do either of the aforementioned people report to the court?

☐ Yes ☐ No

Save

Save

Validate

Errors

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Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Agency : Huron County

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Period : 10/01/2021-12/31/2021 2022

Status: Work in Progress

[Review Comments](#)

[Reporting Information](#)

[Court-Level Questions \(C-52\)](#)

[Court-Level Questions \(D-73b\)](#)

[Final Questions](#)

[Show Tree](#)

3 Of 4

guilty pleas in lieu of having counsel at first appearance, please indicate this below.

How many arraignments were conducted in this court during the reporting period TOTAL?

215

Of the total arraignments reported, how many were conducted by RETAINED counsel?

15

Of the total arraignments reported, how many were conducted by APPOINTED counsel?

200

Of the total arraignments reported, how many were conducted by PRO PER (defendant invoked right of self-representation)?

0

Of the total arraignments reported, how many were conducted where counsel was ABSENT (arraignment was proceeded without counsel even though counsel was not waived)?

0

Of the total arraignments reported, provide the total number of arraignments not captured in any of the above categories:

0

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Program :

Period :

Reporting Information

test.egrms-mi.com says  
No errors found for the current report.

OK

Close

Please share any other information about compliance with the MIDC's standards that you have not already included in this report.

Save

Save

Validate

Errors

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MICHIGAN IND  
DEFENSE COM

HomeAdministrationProject

Progress Reports

Progress ReportBudget

Specify Program Information a

\*Grant Program : CPA-22

Fiscal Year : 2022

Project:Report :

\*Status : PendingSubmittedApprovedCancelledPending Correction RequestAll

Michigan.gov

Logout

Date : Jan-18-22

test.egrms-mi.com says

After submission no changes can be made to the submitted reports.

Do you want to submit the selected reports?

OKCancel

Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022									
ATYLS	Attorney List	...	Statistics	Quarterly	12/31/2021	01/31/2022		...	XP-ENT W	<input checked="" type="checkbox"/>
FSR	Financial Status Report	...	Expenditure	Quarterly	12/31/2021	01/31/2022		...	XP-ENT W	<input type="checkbox"/>
QPR	Quarterly Program Report	...	Statistics	Quarterly	12/31/2021	01/31/2022		...	XP-ENT W	<input checked="" type="checkbox"/>

test.egrms-mi.com says

Selected reports have been submitted successfully.

OK

FindOKCancel

Processing request please wait

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Progress Report Budget

Specify Program Information and click find..

\*Grant Program : CPA-22 ... Compliance Plan and Cost Analysis Renewal - FY 2022 \*Agency : 38-6004856 ... Huron County  
Fiscal Year : ☐ 2022 ☒ All Display : ☒ Project ☐ Report  
Project : ... Report : ...  
\*Status : ☐ Pending ☒ Submitted ☐ Approved ☐ Cancelled ☐ Pending Correction Request ☐ All

Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022									
ATYLS	Attorney List	...	Statistics	Quarterly	12/31/2021	01/31/2022	01/18/2022	...	XP-AP1 / P	
FSR	Financial Status Report	...	Expenditure	Quarterly	12/31/2021	01/31/2022	01/18/2022	...	XP-AP1 / P	
QPR	Quarterly Program Report	...	Statistics	Quarterly	12/31/2021	01/31/2022	01/18/2022	...	XP-AP1 / P	

Find

Cancel

User Name: dkessler [ D KESSLER ] , Agency: Huron County

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# MICHIGAN INDIGENT DEFENSE COMMISSION

## EGrAMS Application

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**Financial Status Report**

Program : Compliance Plan and Cost Analysis Renewal

Period : 10/01/2021-12/31/2021 2022

Expenditures Source of Funds

Description

Program Expenses

Personnel

Fringe Benefits

**Total Program Expenses**

Contractual

Contracts for Attorneys

Contracts for Experts and Investigators

Contracts for Construction

Contracts Other

**Total Contractual**

**Other Expenses**

Equipment

Training/Travel

Supplies/Services

**Total Other Expenses**

**Total Expenditures**

### FINANCIAL STATUS REPORT

Huron County

FE ID Number 38-6004856		Contract Number 2022-26		Page 1	Of 2
Local Agency Name Huron County		Program Compliance Plan and Cost Analysis Renewal - FY 2022		Code	
Street Address 250 E. Huron Ave.		Report Period 10/01/2021 Thru 12/31/2021 Final <input type="checkbox"/>		Date Prepared 01/18/2022	Date Approved
City, State, ZIP Code Bad Axe, MI, 48413		Agreement Period 10/01/2021 Thru 09/30/2022		Operational Advance 0.00	

Category	Expenditures				Agreement		
	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
<b>Program Expenses</b>							
1. Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Program Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Contractual</b>							
1. Contracts for Attorneys	126,300.00	0.00	126,300.00	0.00	617,400.00	491,100.00	20.46%
2. Contracts for Experts and Investigators	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00%
3. Contracts for Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Contracts Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Contractual</b>	<b>126,300.00</b>	<b>0.00</b>	<b>126,300.00</b>	<b>0.00</b>	<b>637,400.00</b>	<b>511,100.00</b>	<b>19.81%</b>
<b>Other Expenses</b>							
1. Equipment	0.00	0.00	0.00	0.00	2,165.76	2,165.76	0.00%
2. Training/Travel	0.00	0.00	0.00	0.00	12,660.50	12,660.50	0.00%
3. Supplies/Services	0.00	0.00	0.00	0.00	3,600.00	3,600.00	0.00%
<b>Total Other Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,426.26</b>	<b>18,426.26</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>126,300.00</b>	<b>0.00</b>	<b>126,300.00</b>	<b>0.00</b>	<b>655,826.26</b>	<b>529,526.26</b>	<b>19.26%</b>

User Name: dkessler [ D KESSLER ] , Agency: Huron County

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# Submitting for Multiple Systems or Courts



## Regional models

Court locations are listed individually but tied to the fiduciary/primary funding unit for reporting purposes and require multiple entries for the *program* report (only).





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Quarterly Program Report Timeout : 15 mins Date : Jan-18-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022

Agency : Houghton County

Documents

Close

Period : 10/01/2021-12/31/2021 2022

Status : Work in Progress

Review Comments :

Reporting Information

Court-Level Questions

Final Questions

County: Baraga, Houghton and Keweenaw

Court:

☐ Houghton County (C-12-1 - Baraga County)

☐ Houghton County (C-12-2)

☐ Houghton County (C-12-3 - Keweenaw County)

☐ Houghton County (D-97-1 - Baraga County)

☐ Houghton County (D-97-2)

☐ Houghton County (D-97-3 - Keweenaw County)

Assigned attorneys and caseloads: with your FSR, please submit the following information for all attorneys accepting assigned cases during the reporting period (Attorney name, P#, Number of new assignments in quarter, total payments to the attorneys in quarter). PLEASE INCLUDE ALL ATTORNEYS ACCEPTING ASSIGNMENTS IN YOUR SYSTEM, even if the attorney did not receive assignments during the reporting period. Please also indicate:

☐ There have been changes to our roster of attorneys since the last report

Save

Save

Validate

Errors

PDF

Cancel

User Name: aharris [ A Harris ] , Agency: Houghton County

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Progress Reports (\*) - Required field Timeout : 14 mins Date : Jan-18-22

Progress Report Budget

**Specify Program Information and click find**

\*Grant Program : CPA-21 Compliance Plan and Cost Analysis Renewal - FY 2022 \*Agency : 38-6004852 Grand Traverse County

Fiscal Year : 2021 Display : Project Report

Project: Report: Status : Pending

**Lookup**

Enter search criteria in the filter field(s) and click on Lookup

Fed. Id : Description :

Lookup Reset Close

Record Count : 2 Page 1 of 1

Sel.	Fed. Id	Description	Org. Unit
<input type="checkbox"/>	23-1533626	Antrim County	Antrim County
<input type="checkbox"/>	38-6004852	Grand Traverse County	Grand Traverse County

Find OK Cancel

User Name: pjarboe [ P Jarboe ] , Agency: Michigan.gov

## Multi-Agency Users

Use the Agency “lookup” button to switch between funding units that you report for. Click on the funding unit for the report, then use the “find” button to pull up that report.

# Questions?

517-388-6702

McCowanM@Michigan.gov

