

MICHIGAN INDIGENT
DEFENSE COMMISSION

EGrAMS

Instructions for entering the 4th Quarter
Financial Status Report
and Unexpended Balance Report

October 2024

Log into the MIDC's grant management system.



The screenshot shows the homepage of the EGrAMS Application. At the top, there are logos for the Michigan Indigent Defense Commission, the EGrAMS Application, and Michigan.gov. The date is displayed as Oct-24-22. The left sidebar contains a menu with the following items: Home, About EGrAMS, EGrAMS Login (highlighted with a red arrow), Validate Workstation, Create User Profile, Project Director Request, Grant Opportunity Notification, Search Grants, Current Grants, and Compliance Plans. The main content area contains the following text:

The **Michigan Indigent Defense Commission (MIDC)** was created in 2013 pursuant to the MIDC Act, MCL §780.981, to implement recommended improvements to the state's adult criminal legal system consistent with the safeguards of the U.S. Constitution. The MIDC sets minimum standards for indigent defense and provides grants to local funding units to facilitate compliance with approved standards. The MIDC's objective is to ensure the state's public defense system is fair, cost-effective and constitutional while simultaneously protecting public safety and accountability.

EGrAMS is an **E**lectronic **G**rants **A**dministration & **M**anagement **S**ystem that will be used to submit annual compliance plans and cost analyses and for MIDC to administer the grants process. All plan submitted will be reviewed for approval by the Michigan Indigent Defense Commission, under the MIDC Act. The System is password protected and only authorized users can access the system.

To access MIDC E-Grants, you must have a valid User ID. To apply to become an authorized user, you first need to create a User profile (see left side bar). Once created, your request will be reviewed, and if accepted, you will be notified by email.

The options in the left pane of the home page do not require a valid User ID. Move the mouse over the options to view additional details for each option. For additional information, click on the book icon at the top of the page.

If you have any problem accessing the application, please contact the **MIDC E-Grants Helpdesk at 517-643-6875** or [Deborah Mitchell](#). Please include your full name and complete telephone number (with area code) when you contact the MIDC E-Grants Helpdesk.

To access MIDC's training on EGrAMS, [click here](#).

At the bottom of the page, there is a footer with the following text:


[Michigan.gov Home](#) | [EGrAMS Home](#) | [Contact EGrAMS](#) | [Contact Information](#) | [State Web Sites](#) | [Policies and Reports](#) | [Minutes and Meetings](#) | [Resources](#) | [Grants](#)
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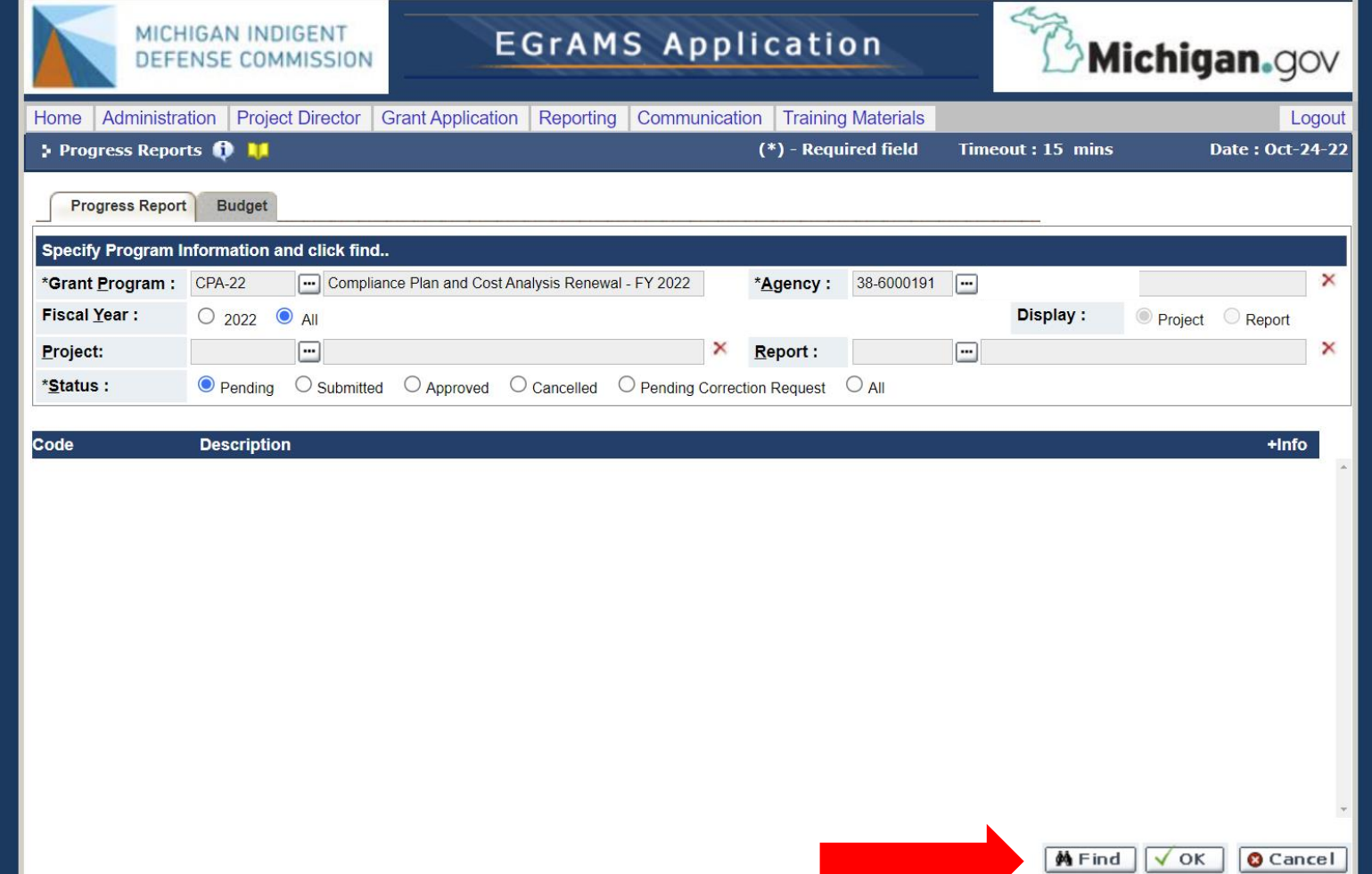
<https://www.egrans-mi.com/MIDC/user/home.aspx>

From the welcome screen, under the “Reporting” menu, choose “Progress Reports” to enter the financial status report.

The screenshot displays the EGrAMS Application interface. At the top left is the Michigan Indigent Defense Commission logo. The main header features the "EGrAMS Application" title. On the right is the Michigan.gov logo. A navigation bar includes links for Home, Administration, Project Direct, Reporting, Communication, and Training Materials. A red arrow points to the "Reporting" link. Below the navigation bar, the "Welcome Screen" is active, showing tabs for Welcome Screen, Pending Tasks, and Pending Notifications. A dropdown menu for "Reporting" is open, listing "Progress Reports" (marked with a red star), "Payment Status", and "Expenditure Report". A hand cursor is positioned over the "Reporting" menu header. The main content area contains a "Hello" message and a welcome message for "MIDC E-Grants". At the bottom, there are fields for "User Name" and "Agency", and a footer with various links and a copyright notice for 2005-2020 State of Michigan, Inc.

Financial Status Report

Use the “lookup” menu () to complete the fields, choosing the FY2022 Grant Program and the FSR from the report menu. Then click “find” to display the pending reports.



MICHIGAN INDIGENT DEFENSE COMMISSION

EGrAMS Application

Michigan.gov

Home Administration Project Director Grant Application Reporting Communication Training Materials Logout

Progress Reports (*) - Required field Timeout : 15 mins Date : Oct-24-22

Progress Report Budget

Specify Program Information and click find..

*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 *Agency : 38-6000191

Fiscal Year : 2022 All Display : Project Report

Project: Report:

*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code	Description	+Info
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Find OK Cancel

Financial Status Report

Under the “Status” you will find a link to the report to be entered. Click on the link to enter the reporting information.

The screenshot displays the EGrAMS Application interface for the Michigan Indigent Defense Commission. The page includes a navigation menu with options like Home, Administration, Project Director, Grant Application, Reporting, Communication, and Training Materials. The main content area is titled "Progress Reports" and contains a form for specifying program information. The form includes fields for Grant Program (CPA-22), Agency (38-6000191), Fiscal Year (All), Project, Report (FSR), and Status (Pending). A table below the form lists report details for CPA-22, including Code (FSR), Description (Financial Status Report), Report Notes, Type (Expenditure), Report Freq. (Quarterly), Report Dt. (09/30/2022), Due Date (10/30/2022), Submit Dt., Review Notes, Status (XP-ENT / P), and Submit. A red arrow points to the Status field in the table. At the bottom right, there are buttons for Find, OK, and Cancel.

MICHIGAN INDIGENT DEFENSE COMMISSION **EGrAMS Application** **Michigan.gov**

Home Administration Project Director Grant Application Reporting Communication Training Materials Logout

Progress Reports (*) - Required field Timeout : 14 mins Date : Oct-24-22

Progress Report Budget

Specify Program Information and click find..

*Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022 *Agency : 38-6000191

Fiscal Year : 2022 All Display : Project Report

Project: Report : FSR Financial Status Report

*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022									
FSR	Financial Status Report	...	Expenditure	Quarterly	09/30/2022	10/30/2022		...	XP-ENT / P	

Find OK Cancel

Financial Status Report

test.egrans-mi.com says

This is the last reporting period. If you wish to set this report as a Regular Report instead of Final, please check the Report type as 'Regular' instead of 'Final'.

OK



Financial Status Report

Enter the expenses for the reporting period under the “current” column.

NOTE: if you exceed the budget on any line item you will first need to complete a line item transfer request before finalizing the financial status report.

EXCEPTION: EGrAMS will allow the line items for “Contracts for Attorneys” and “Contracts for Experts and Investigators” to exceed the budget.

Period : 07/01/2022-09/30/2022 2022 Status: Pending Review Comments: [icon]

Expenditures Source of Funds Type : Regular Obligation Final Report: 1 Operating Advance : 0.00

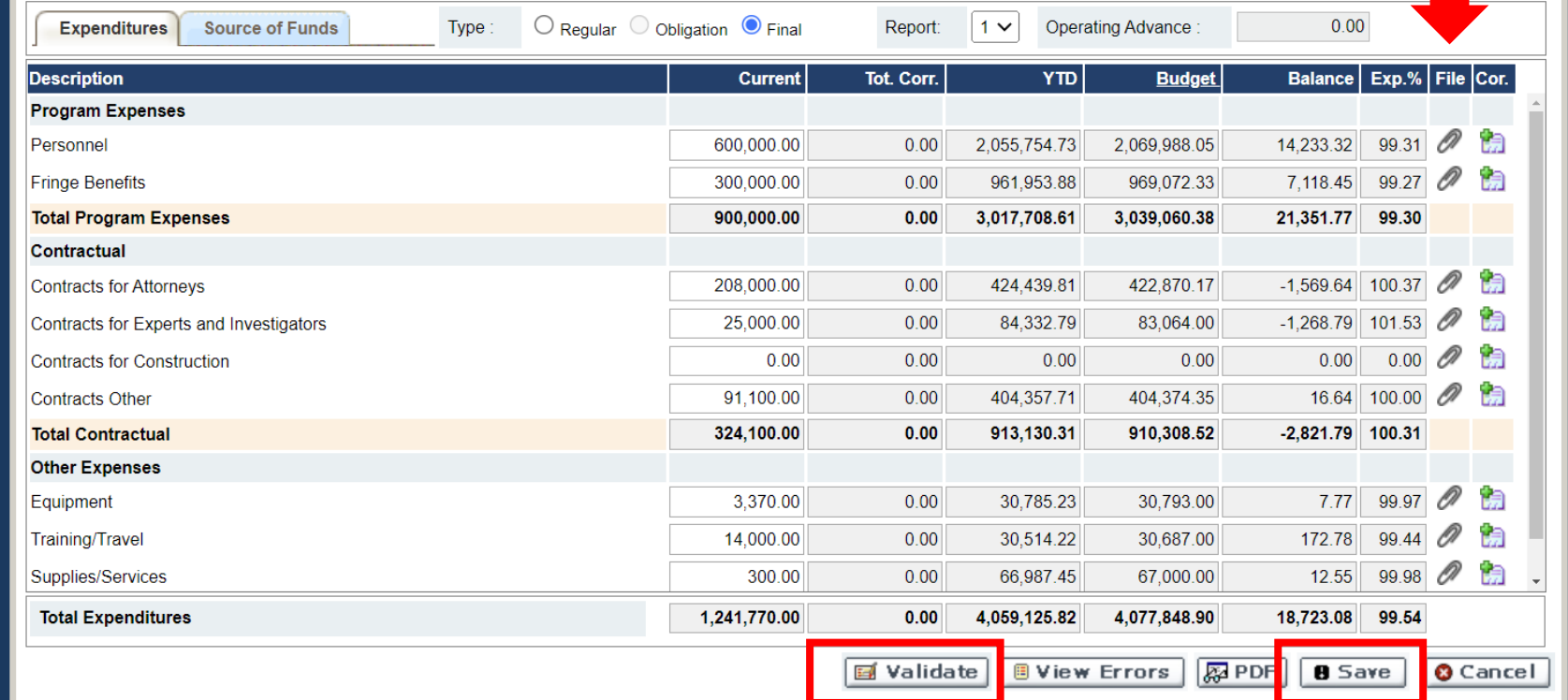
Description	Current	Tot. Corr.	YTD	Budget	Balance	Exp.%	File	Cor.
Program Expenses								
Personnel	600,000.00	0.00	2,055,754.73	2,069,988.05	14,233.32	99.31	[icon]	[icon]
Fringe Benefits	300,000.00	0.00	961,953.88	969,072.33	7,118.45	99.27	[icon]	[icon]
Total Program Expenses	900,000.00	0.00	3,017,708.61	3,039,060.38	21,351.77	99.30		
Contractual								
Contracts for Attorneys	0.00	0.00	216,439.81	422,870.17	206,430.36	51.18	[icon]	[icon]
Contracts for Experts and Investigators	0.00	0.00	59,332.79	83,064.00	23,731.21	71.43	[icon]	[icon]
Contracts for Construction	0.00	0.00	0.00	0.00	0.00	0.00	[icon]	[icon]
Contracts Other	0.00	0.00	313,257.71	404,374.35	91,116.64	77.47	[icon]	[icon]
Total Contractual	0.00	0.00	589,030.31	910,308.52	321,278.21	64.71		
Other Expenses								
Equipment	0.00	0.00	27,415.23	30,793.00	3,377.77	89.03	[icon]	[icon]
Training/Travel	0.00	0.00	16,514.22	30,687.00	14,172.78	53.82	[icon]	[icon]
Supplies/Services	0.00	0.00	66,687.45	67,000.00	312.55	99.53	[icon]	[icon]
Total Expenditures	900,000.00	0.00	3,717,355.82	4,077,848.90	360,493.08	91.16		

Validate View Errors PDF Save Cancel

Financial Status Report

Be sure to save your work and validate to check for errors.

Don't forget to attach files for every line item with expenditures this reporting period.



Expenditures Source of Funds Type: Regular Obligation Final Report: 1 Operating Advance: 0.00


Description	Current	Tot. Corr.	YTD	Budget	Balance	Exp. %	File	Cor.
Program Expenses								
Personnel	600,000.00	0.00	2,055,754.73	2,069,988.05	14,233.32	99.31		
Fringe Benefits	300,000.00	0.00	961,953.88	969,072.33	7,118.45	99.27		
Total Program Expenses	900,000.00	0.00	3,017,708.61	3,039,060.38	21,351.77	99.30		
Contractual								
Contracts for Attorneys	208,000.00	0.00	424,439.81	422,870.17	-1,569.64	100.37		
Contracts for Experts and Investigators	25,000.00	0.00	84,332.79	83,064.00	-1,268.79	101.53		
Contracts for Construction	0.00	0.00	0.00	0.00	0.00	0.00		
Contracts Other	91,100.00	0.00	404,357.71	404,374.35	16.64	100.00		
Total Contractual	324,100.00	0.00	913,130.31	910,308.52	-2,821.79	100.31		
Other Expenses								
Equipment	3,370.00	0.00	30,785.23	30,793.00	7.77	99.97		
Training/Travel	14,000.00	0.00	30,514.22	30,687.00	172.78	99.44		
Supplies/Services	300.00	0.00	66,987.45	67,000.00	12.55	99.98		
Total Expenditures	1,241,770.00	0.00	4,059,125.82	4,077,848.90	18,723.08	99.54		

Validate View Errors PDF Save Cancel



















Financial Status Report

After all of the current expenses are entered, files are attached, and the report does not have any errors, “save” and “close” this form to return to the reports screen.

Documents X Close

Comments: 

Report: Operating Advance:

Corr.	YTD	Budget	Balance	Exp. %	File	Cor.
00	2,055,754.73	2,069,988.05	14,233.32	99.31		
00	961,953.88	969,072.33	7,118.45	99.27		
00	3,017,708.61	3,039,060.38	21,351.77	99.30		
00	424,439.81	422,870.17	-1,569.64	100.37		
00	84,332.79	83,064.00	-1,268.79	101.53		
00	0.00	0.00	0.00	0.00		
00	404,357.71	404,374.35	16.64	100.00		
00	913,130.31	910,308.52	-2,821.79	100.31		
00	30,785.23	30,793.00	7.77	99.97		
00	30,514.22	30,687.00	172.78	99.44		
00	66,987.45	67,000.00	12.55	99.98		
00	4,059,125.82	4,077,848.90	18,723.08	99.54		

Financial Status Report

This report will remain a work in progress until you submit it.

To submit, check the box by clicking on it then click “ok”.

You can log out of EGrAMS and wait for approval of this report by a member of our Grants Team.

Fiscal Year : 2022 All

Display : Project Report

Project: Report : FSR Financial Status Report

*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022									<input type="button" value="-"/>
FSR	Financial Status Report	<input type="button" value="..."/>	Expenditure	Quarterly	09/30/2022	10/30/2022		<input type="button" value="..."/>	XP-ENT / W	<input type="checkbox"/>

You will not be able to enter the unexpended balance report until the Q4 FSR is approved.

When your final financial status is approved by the MIDC's Grants Department, you will get an email from a staff member indicating that you can now enter your unexpended balance report.



New this year: the Unexpended Balance Report is entered in the MIDC's Grant Management System.

Log into EGrAMS to enter the Unexpended Balance Report.

From the welcome screen, under the "Reporting" menu, choose "Progress Reports" to enter the unexpended balance report.

The screenshot displays the EGrAMS Application interface. At the top, the Michigan Indigent Defense Commission logo is on the left, the 'EGrAMS Application' title is in the center, and the Michigan.gov logo is on the right. A navigation bar below the title contains links for Home, Administration, Project Direct, Reporting, Communication, and Training Materials. A red arrow points to the 'Reporting' link. The main content area shows a 'Welcome Screen' with a 'Reporting' dropdown menu open, listing 'Progress Reports', 'Payment Status', and 'Expenditure Report'. A red star highlights the 'Progress Reports' option. The footer contains user information fields, a navigation menu with links like 'Michigan.gov Home' and 'EGrAMS Home', and a copyright notice for 2005-2020 State of Michigan, Inc.

<https://www.egrans-mi.com/MIDC/user/home.aspx>

Unexpended Balance Report

Choose the report from the lookup menu and click “find” to begin the report.

The screenshot shows the EGrAMS system interface. The main window has a navigation bar with 'Home', 'Administration', 'Project Director', 'Grant Application', 'Reporting', 'Communication', and 'Training Materials'. The 'Progress Reports' section is active, with 'Budget' selected. The 'Specify Program Information and click find..' section contains the following fields:

- *Grant Program : CPA-22 Compliance Plan and Cost Analysis Renewal - FY 2022
- Fiscal Year : 2022 All
- Project: [Empty]
- *Status : Pending Submitted Approved Cancelled Pending Correction R

The 'Lookup' dialog box is open, showing the following search criteria:

- Code : [Empty]
- Description : [Empty]

The dialog box has 'Lookup', 'Reset', and 'Close' buttons. Below the search criteria, it shows 'Record Count : 4' and 'Page 1 of 1'. The list of reports is as follows:

Sel.	Code	Description
<input type="checkbox"/>	ATYLST	Attorney List
<input type="checkbox"/>	FSR	Financial Status Report
<input type="checkbox"/>	QPR	Quarterly Program Report
<input checked="" type="checkbox"/>	UNEXP_FND	Report of Unexpended Grant Funds

A red arrow points to the 'UNEXP_FND' report. At the bottom of the dialog box, there are 'Find', 'OK', and 'Cancel' buttons.

Unexpended Balance Report

Under the “Status” you will find a link to the report to be entered. Click on the link to enter the reporting information.

Fiscal Year : 2022 All

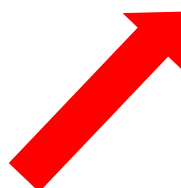
Display : Project Report

Project:

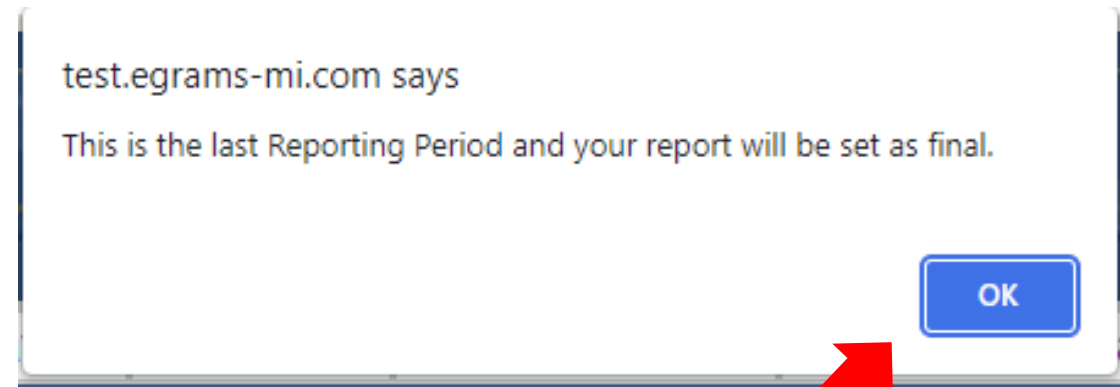
Report : UNEXP_FND Report of Unexpended Grant Funds

*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code		Description									+Info
CPA-22		Compliance Plan and Cost Analysis Renewal - FY 2022									-
Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit	
UNEXP_FND	Report of Unexpended Grant Funds	<input type="button" value="..."/>	Statistics	Yearly	09/30/2022	10/30/2022		<input type="button" value="..."/>	XP-ENT / P		



Unexpended Balance Report



Unexpended Balance Report

Report of Unexpended Grant Funds Timeout : 14 mins Date : Oct-24-22

Program : Agency : Documents X Close

Period : Status: Review Comments:

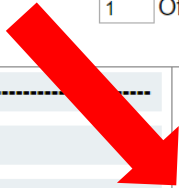
1 Of 1

NOTE: System maintained (greyed out) fields are displayed on click of 'SAVE'

FY 22 Certified Local Share:	<input type="text" value="569,469.67"/>	<input type="text"/>
Unexpended Funds from the FY 21 Grant	<input type="text" value="0.00"/>	<input type="text"/>

State Grant Payments received within the FY22 grant year		Total Expenditures Reported for the Grant Period	
1st Advancement	<input type="text" value="877,094.00"/>	Quarter One Oct 1 - Dec 31, 2021	<input type="text" value="1,024,086.23"/>
2nd Advancement	<input type="text" value="877,094.81"/>	Quarter Two Jan 1 - Mar 31, 2022	<input type="text" value="770,560.32"/>
3rd Advancement	<input type="text" value="877,094.00"/>	Quarter Three Apr 1 - Jun, 2022	<input type="text" value="1,022,709.27"/>
4th Advancement	<input type="text" value="877,096.42"/>	Quarter Four Jul 1 - Sep, 2022	<input type="text" value="1,241,770.00"/>
Adjustments	<input type="text" value="0.00"/>		

Scroll down to complete the report.



NOTE: Many fields will be pre-populated from the contract and from prior reports.

Unexpended Balance Report

Enter the interest earned on the funds in the indigent defense account and click “save” to calculate.

TOTAL PAYMENTS	3,508,379.23	TOTAL GRANT EXPENDITURES	4,059,125.82
Other Revenue			
Interest Earned on Deposited Funds	<input type="text"/>	If Non Profit Public Defender Vendor Model Funds On Deposit with the Vendor as of September 30, 2022	<input type="text"/>
Additional Local Contributions	<input type="text"/>		
*MDOC Reimbursements	<input type="text"/>		
TOTAL OTHER REVENUE	<input type="text"/>		
*Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.		**Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	
REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022		**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients	
<input type="button" value="Save"/> <input type="button" value="Save"/> <input type="button" value="Validate"/> <input type="button" value="Errors"/> <input type="button" value="PDF"/> <input type="button" value="Cancel"/>			

Unexpended Balance Report

Enter the funds on deposit with the PD if a nonprofit vendor is used by the funding unit (only applies to a few systems).

Otherwise, enter "0" then save.

Interest Earned on Deposited Funds	<input type="text" value="446.13"/>	If Non Profit Public Defender Vendor Model Funds On Deposit with the Vendor as of September 30, 2022	<input type="text"/>				
Additional Local Contributions	<input type="text"/>						
*MDOC Reimbursements	<input type="text"/>						
TOTAL OTHER REVENUE	446.13						
*Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.		**Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	<input type="text"/>				
REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022	19,169.21	**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients					
Please include a copy of your general ledger for your restricted indigent defense fund for the grant year. If the balance in the fund does not match the unexpended grant fund balance reported on this form please provide an attached explanation for the variance.							
		<input type="button" value="Save"/>	<input type="button" value="Save +"/>	<input type="button" value="Validate"/>	<input type="button" value="Errors"/>	<input type="button" value="PDF"/>	<input type="button" value="Cancel"/>

Unexpended Balance Report

Enter any other contribution to indigent defense funding for the year.

Otherwise, enter "0" then save.

TOTAL PAYMENTS	3,508,379.23	TOTAL GRANT EXPENDITURES	4,059,125.82
Other Revenue			
Interest Earned on Deposited Funds	446.13	If Non Profit Public Defender Vendor Model Funds On Deposit with the Vendor as of September 30, 2022	0.00
Additional Local Contributions			
*MDOC Reimbursements			
TOTAL OTHER REVENUE	446.13		
*Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.		**Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	
REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022	19,169.21	**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients	
Save Save+ Validate Errors PDF Cancel			

Unexpended Balance Report

Enter an amount if your funding unit sought reimbursement for the **cost** of providing assigned counsel to a person charged with a crime while in custody of the Michigan Department of Corrections.

Otherwise, enter "0" then save.

TOTAL PAYMENTS	3,508,379.23	TOTAL GRANT EXPENDITURES	4,059,125.82
Other Revenue			
Interest Earned on Deposited Funds	446.13	If Non Profit Public Defender Vendor Model Funds On Deposit with the Vendor as of September 30, 2022	0.00
Additional Local Contributions	0.00		
*MDOC Reimbursements			
TOTAL OTHER REVENUE	446.13		
*Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.		**Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	
REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022	19,169.21	**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients	

Save **Save +** **Validate** **Errors** **PDF** **Cancel**

Unexpended Balance Report

Enter the amount collected from defendants ordered to reimburse the funding unit for the cost of assigned counsel.

This amount is not calculated against the unexpended grant funds.

TOTAL PAYMENTS	3,508,379.23	TOTAL GRANT EXPENDITURES	4,059,125.82
Other Revenue			
Interest Earned on Deposited Funds	446.13	If Non Profit Public Defender Vendor Model Funds On Deposit with the Vendor as of September 30, 2022	0.00
Additional Local Contributions	0.00		
*MDOC Reimbursements	0.00		
TOTAL OTHER REVENUE	446.13		
*Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.		**Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	
REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022	19,169.21	**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients	

Unexpended Balance Report

By clicking save after entering the totals, the funds will calculate automatically and appear here.

TOTAL OTHER REVENUE	446.13	
*Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.	**Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	3,000.00
REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022	19,169.21	**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients

Please include a copy of your general ledger for your restricted indigent defense fund for the grant year. If the balance in the fund does not match the unexpended grant fund balance reported on this form please provide an attached explanation for the variance.

If your expenditures for the grant period are less than your certified local share, please report the total of your FY 21 carryover funds, state grant payments, and other revenue as unexpended grant funds only.

Save Save+ Validate Errors PDF Cancel

Unexpended Balance Report

Please include a copy of your general ledger for your restricted indigent defense fund for the grant year. If the balance in the fund does not match the unexpended grant fund balance reported on this form please provide an attached explanation for the variance.

If your expenditures for the grant period are less than your certified local share, please report the total of your FY 21 carryover funds, state grant payments, and other revenue as unexpended grant funds only.

Certification: By clicking on 'Submit', I certify to the best of my knowledge and belief that this report of grant financial activity including the unexpended grant funds balance is correct and complete and represents the actual accounting for grant expenditures and sources of funding for this grant period.

Name:

Date:

Email Address:

Contact Phone:

General Ledger Attachment:



Save

Save ↕

Validate

Errors

PDF

Cancel

Click on the blue arrow to attach your general ledger. Then save.

Please attach a general ledger dated for the fiscal year 2024 (Oct 1 – Sept 30) that shows receipt of the MIDC funds, transfer of the local share, total expenditures, and the unexpended balance at the close of the fiscal year. The balance should match to what you are reporting as the unexpended balance at the close of the grant. If it does not match, you need to provide an explanation of the variance.

Unexpended Balance Report

Report of Unexpended Grant Funds Timeout : 7 mins Date : Oct-24-22

Program : Compliance Plan and Cost Analysis Renewal - FY 2022 Agency : Document

Period : 10/01/2021-09/30/2022 2022 Status: Work in Progress Review Comments:

1 Of 1

Reimbursement by the state Department of Corrections for defense of prisoner cases per grant rules, is considered program income and is reported as part of the unexpended balance.	Attorney Fee Reimbursement Collections for the Indigent Defense System Report for Grant Year ended Sept. 30, 2022	5,000.00
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REPORT OF UNEXPENDED STATE GRANT FUNDS AS OF SEPTEMBER 30, 2022

**Total collections or payments received by the local trial court(s) in your indigent defense system from indigent defense clients

Please include a copy of your general ledger for your restricted indigent defense fund for the grant year. If the balance in the fund does not match the unexpended grant fund balance reported on this form please provide an attached explanation for the variance.

If your expenditures for the grant period are less than your certified local share, please report the total of your FY 21 carryover funds, state grant payments, and other revenue as unexpended grant funds only.

Certification: By clicking on 'Submit', I certify to the best of my knowledge and belief that this report of grant financial activity including the unexpended grant funds balance is correct and complete and represents the actual accounting for grant expenditures and sources of funding for this grant period.

This information will be entered by the system upon submission of the report. Do not try to complete these fields.

Name: Date:

Email Address: Contact Phone:

General Ledger Attachment:

Important: you will not be able to enter your name or contact information in these fields. This information will populate automatically by the submitter of the report. **Close** this screen and return to the reports menu to submit.

Unexpended Balance Report


This report will remain a work in progress until you submit it.

To submit, check the box by clicking on it then click "ok".

Project: Report: UNEXP_FND Report of Unexpended Grant Funds

*Status: Pending Submitted Approved Cancelled Pending Correction Request All

Code		Description										+Info
CPA-22		Compliance Plan and Cost Analysis Renewal - FY 2022										-
Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit		
UNEXP_FND	Report of Unexpended Grant Funds	<input type="button" value="..."/>	Statistics	Yearly	09/30/2022	10/30/2022		<input type="button" value="..."/>	XP-ENT / W	<input type="checkbox"/>		



Status

Project: [] Report: UNEXP_FND Report of Unexpended Grant Funds

*Status : Pending Submitted Approved Cancelled Pending Correction Request All

Code	Description	Report Notes	Type	Report Freq.	Report Dt.	Due Date	Submit Dt.	Review Notes	Status	Submit
CPA-22	Compliance Plan and Cost Analysis Renewal - FY 2022									
UNEXP_FND	Report of Unexpended Grant Funds	[...]	Statistics	Yearly	09/30/2022	10/30/2022	10/24/2022	[...]	XP-AP1 / P	

[Find] [OK] [Cancel]

You can log into EGrAMS anytime to check the status of any reports submitted.

Select the report OR leave blank, and on the status line check “all” then “find”.



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