



COMPLIANCE PLANNING FY2026

TOP TIPS FOR
COMPLETING THE
COMPLIANCE PLAN
AND
COST ANALYSIS
FROM
MIDC STAFF

CONTACT A
REGIONAL
MANAGER
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What TO Do:

- Meet with your **Regional Manager** and other **stakeholders** to assess the needs of the local system.
- Use the **MIDC Grant Manual** to assist you with planning. It is available on the MIDC website "grants" tab, [here](#).
- Check the MIDC's slides from our FY25 planning webinar [here](#). (*Note there have been minor changes to EGrAMS since this tutorial was released, but overall instructions remain the same)
- If you are new to planning in EGrAMS, set up an EGrAMS profile as soon as possible. Notify your Regional Manager when you have done so. For a **brief tutorial**, [click here](#).
- Use the MIDC's **EGrAMS link**, [found here](#), to submit your compliance plan, cost analysis, current attorney roster, and mileage and travel rates no later than April 25, 2025.

What NOT to Do:

- Don't "round up" in your math – actual dollar amounts are necessary to evaluate the requests in the compliance plans.
- Don't leave out details about your plan. Documents are reviewed by many staff members and the full Commission. Some people may not be familiar with what your system is trying to accomplish. **The more details, the better!**
- Don't miss the April 25th deadline for submission! A failure to submit by the deadline may be treated as a first submission rejection/disapproval of the plan and cost analysis.